


Minutes of IQAC Meeting, Barama College, Barama

Date: 10-08-18

Under the chairmanship of the Principal Dr. T.C. Das, a joint meeting between IQAC and conveners of different cells was held on 10th August, 2018 with the main agenda of planning for quality development during 2018-2019. After discussion on the topics of the agenda, the following resolutions were undertaken:

Resolutions:

1. The meeting resolved to initiate the promotional activities of the faculty members under CAS.
2. To check the documents of the faculty members applied for CAS, a screening committee was formed comprising the following members-
 - I. Dr. Tiken Ch. Das, Principal
 - II. Mr. Dimbeswar Deka, Vice Principal
 - III. Mr. Dhaneswar Talukdar
 - IV. Mr. Abul Faiz, Coordinator, IQAC
 - V. Mr. Tapan Deka
 - VI. Mr. Dhiren Haloi
3. A committee comprising 3 members was formed for directing and distributing different quality activities of IQAC in the right way among different cells/committees:
 - I. Mr. Abul Faiz, Coordinator, IQAC
 - II. Mr. Gitesh Kalita
 - III. Dr. Rairoob Brahma
4. Teachers will be alerted to continue the mentoring of the students by the authority.
5. ICT classes should be incorporated in the daily class routine and if possible a FDP on ICT application in classroom teaching will be organized.
6. Speed of the internet in the campus should be improved and for that a good internet service provider will be communicated.
7. To remove the weakness of the college website some designing expert will be communicated.


Principal and Chairperson
Principal
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Barama

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Date: 04-09-18

Under the chairmanship of the Principal Dr. T.C. Das, a meeting of IQAC and screening committee was held on 4th September, 2018. After discussion on the topics of the agenda, the following resolutions were undertaken:

Resolutions:

1. The meeting resolved that screening of PBAS form of the faculty members who have applied for CAS will be done on seniority basis.
2. If necessary for checking of PBAS, the candidates can be called by the screening committee.
3. Photostat of Progress report should be submitted with the application by the incumbents.
4. Original copies of the documents with person must be present on the day of screening.
5. Academic auditing should be done by IQAC.
6. For the proposed free screening of differently able person on 18th September, 2018 in association with ALIMCO and several other NGOs, different committees like Reception Committee, Food Committee, Registration Committee etc. will be formed.
7. Disciplinary activities of the programme will be maintained by NSS and NCC of the college.


7.9.18

Principal and Chairperson
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Date: 21-12-18

Under the chairmanship of the Principal Dr. T.C. Das, a meeting of IQAC with the members other selected committees was held on 21st December, 2018. After discussion on the topics of the agenda, the following resolutions were undertaken:

Resolutions:

1. It is resolved that as a part of extension activities, village adoption will be done from this year and a nearby village named "Bhogpur" is selected for that purpose.
2. For school adoption, two schools namely "Kadamtola High School" and "Gohain Kamal High School" are selected.
3. NSS wing of the college will look after both the adoption programme of the village and the schools.
4. The meeting resolved that Dr. Mandita Devi will prepare the questionnaire for the feedback for students, teachers, parents and alumnus.


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Date: 29-12-18

Under the chairmanship of the Principal Dr. T.C. Das, a meeting of IQAC and teaching and nonteaching staff was held on 29th December, 2018. After discussion on the topics of the agenda, the following resolutions were undertaken:

Resolutions:

1. It is resolved to arrange the distribution of the appliances of PWD, received from ALIMCO, on 23rd or 24th January, 2019; provided to the presence of the Chief Executive of the BTAD.
2. The meeting resolved to invite the guests for the meeting as follows:
Chief of BTAD, local MLA, local MCLA/EM, President of GB, District Social Welfare Officer/Director.
3. It is resolved that students Union Body, NSS and NCC unit will maintain the discipline of the meeting.


29.12.18

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Date: 11-02-19

Under the chairmanship of the Principal Dr. T.C. Das, a meeting of IQAC with the conveners of other committees was held on 11th February, 2019. After discussion on the topics of the agenda, the following resolutions were undertaken:

Resolutions:

1. The meeting resolved to assign the duty of publication of newsletter and Research Journal to Mr. Bikash Kumar Bora.
2. The meeting resolved to introduce some new certificate or diploma courses in association with Bijni College.
3. The meeting resolved to ask Mr. Sanjay Boro to do more activities from alumni Association.
4. A course in tailoring will be introduced and the duty is assigned to Mrs. Pranati Baruah temporarily.
5. The meeting resolved to apply for a NAAC sponsored seminar.
6. Resolved to organize workshop on involvement of faculty members in quality enhancement of HEI.



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Date: 20-05-19

Under the chairmanship of the Principal Dr. T.C. Das, a joint meeting of IQAC and CBCS committee was held on 20th May, 2019. After discussion on the topics of the agenda, the following resolutions were undertaken:

Resolutions:

1. The meeting resolved to organize a workshop on implementation of CBCS at the college on 4th June, 2019.
2. No participation fee will be charged from the participants and will be provided fooding freely to them.
3. The meeting resolved to organize an Educational Awareness programme at the adopted school Kadamtola High School.
4. Due to cancellation of the programme of distribution of free appliances on 23rd or 24th January, 2019; the programme is again rescheduled on 18th June, 2019.
5. The meeting decided to invite Mr. Hagrama Mahilary for the meeting as a chief guest along with DC, welfare officer, local MLA, MP etc.
6. The programme of ASTEC in collaboration with IQAC will be organized on 28th and 29th May, 2019.


2.5.19
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Date: 12-06-19

Under the chairmanship of the Principal Dr. T.C. Das, a meeting of IQAC with conveners of the subcommittees was held on 12th Jun, 2019. After discussion on the topics of the agenda, the following resolutions were undertaken:

Resolutions:

1. Resolved to invite DC, SDC, Deputy Chief of BTAD, Director of Social Welfare, local MLA and EM for the meeting of 18th June.
2. Resolved to start the meeting from 10 AM on 18th June.
3. For food and snacks duty is assigned to the committee headed by- Mr. Gitesh Kalita, Mr. Sanjay Boro, Mr. Jagdish Das and Mr. Sanjib Barman.
4. The duty of making sticker and banner is assigned to IQAC Coordinator.
5. Resolved to organize the distribution meeting at RN. 35.
6. A stage and decoration committee is formed as follows-
 - I. Dr. Rairoob Brahma, II. Mrs. Daimu rani Boro, III. Mrs. Pranati Baruah,
 - IV. Mr. Hemen Barman, V. Dr. Anil Kumar Jain
7. A reception committee is formed as follows-
 - I. Mrs. Pranita Das, II. Dr. Rairoob Brahma, III. Mrs. Daimu rani Boro,
 - IV. Mrs. Pranati Baruah
8. Helping in distribution and all disciplinary powers assigned to Mr. Chittaranjan Mushahary and his NCC.
9. Duty of invitation and all others are assigned to Coordinator, IQAC and Mr. Chittaranjan Mushahary.
10. Regarding new admission the meeting resolved that honours admission should follow strictly the reservation policy. Each head of the department should hang the merit list just after the last date of submission.


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